

Job title: Young Carers Support Worker

Responsible to: Senior Young Carers Development Officer

Hours: 37.5 hrs/week - maternity cover 10 months

Salary: £25,405 FTE

Place of work: Carers Support (CS) , The Vassall Centre, Bristol BS16 2QQ

Aims of the post

To improve the health, well-being and safeguard the interests of children and young people adversely affected by their caring roles for family members in Bristol.

Main tasks

To:

1. Be part of the Young Carers team, identifying and supporting young carers under the age of 18 living in Bristol and S. Gloucestershire
2. Respond to referrals for the service and carry out a young carers assessments taking a 'whole family' approach.
3. Produce and maintain individual support plans for all young carers on caseload.
4. Refer young carers and families to statutory or voluntary sector services to address any additional support needs.
5. Provide one-to-one support and advocacy as appropriate for individual young carers; providing a single point of access as a named keyworker.
6. Liaising with schools to raise awareness of young carers, and work closely with staff in supporting young carers on caseload.
7. Link with Young Carers in Schools Development Coordinator to refer schools who would benefit from the Programme.

8. Participate in multi-agency meetings such as team around the family, child protection conferences and child-in-need reviews.
9. Manage caseload efficiently and effectively, operating under CS's tiered service offering.
10. Refer young carers for quality 'safe' events, trips and activities and support for young carers with identifiable aims and objectives organised by CS.
11. Deliver group work sessions, activities/trips organised by Young Carers Service.
12. Ensure a holistic, responsive approach, supporting young carers to reach their full potential.
13. Take responsibility for administrative work associated with the project (both internally and externally provided), e.g. publicity, consent, record keeping, risk assessments, transport, database etc.
14. Keep effective and accurate monitoring, evaluation and assessment/review paperwork. Providing all necessary information by agreed deadline in line with the service level agreement for service.
15. Achieve outcomes and KPI's connected to the service in relation to the role.

General Duties and Responsibilities

To:

1. Ensure that all work is carried out within agreed policies and procedures having particular regard to confidentiality, equal opportunities, child protection and health and safety.
2. Contribute to publicity and promotional materials and events including providing material for CS's newsletter and Young Carers Service e-bulletins; as required.
3. Participate positively in staff and team meetings and contribute, as appropriate, to CS's work.
4. Attend supervision, appraisal and development training as agreed with line manager
5. Undertake any other duties commensurate with the grading of the post as agreed with the Young Carers Service Manager or Senior Young Carers Development Officer.

PERSON SPECIFICATION - CARERS SUPPORT

ESSENTIAL:

Qualifications

1. Relevant accredited training related to Youth and Play work or Health and Social care. e.g NVQ level 3 ; Degree in Youth work
2. Experience of continuing professional development.

Experience/Knowledge

3. Knowledge and understanding of intersectionality and how it affects particular communities.
4. Knowledge of safeguarding procedures and an understanding of referral pathways.
5. An excellent understanding of the needs of young carers.
6. Working (two years minimum) front line in children and/or family support, including community-based work.
7. Empathetic Communication: The ability to communicate with clarity, integrity, and enthusiasm, listening to and respecting the needs, responses, and opinions of others
8. Transparency and Inclusivity: Ability to build trust by being open about what we have done and why we have done it, valuing difference, diversity, and inclusion, ensuring fairness and opportunity for all.
9. Experience of supporting potential 'at-risk' individuals and
10. Experience of working in a trauma informed way on a one to one basis.
11. Excellent networking skills, with the ability to proactively create and develop partnerships to advocate young carers issues.
12. Experience of information and advice work
13. Experience/ knowledge of monitoring and evaluating service delivery, including responding to the organisational and funding requirements.

Skills

- Computer literacy and ability to self-serve in administrative tasks
- Excellent verbal communication skills

Attributes

- Ability to establish good working relationships with staff, volunteers, external agencies, partner organisations and young carers using excellent listening and interpersonal skills.
- Ability to plan and deliver high quality 1-1/activity/group work for young carers that enhances their emotional and practical life skills.

- Ability to work on own initiative, manage time effectively, prioritise own workload and work to tight deadlines
- Ability to work as part of a team
- An innovator with the ability to come up with creative solutions to enhance service provision.

Other

- Ability to effectively fulfil the travel requirements of the post.
- Have (or arrange for) business cover on car insurance